

Northwest Regional Library Board Minutes
June 21, 2018

Present: Sara Kenfield, Gracia Nelson, Connie Moe, Elvera Cullen, Marjorie LaCoursiere, Heidi Timm, Jerald Brown, Charlie Lindberg, and Ralph Swendseid

Others present: Kristi Hanson, Kerri Costello, and Tracy Bruggeman with Brady-Martz

Call to Order: President Sara Kenfield called the meeting to order at 4:30 pm.

Approval of the Agenda: Lindberg/Moe moved to approve the agenda. Carried.

Approval of April Minutes: LaCoursiere/Timm moved to approve the May 17, 2018 minutes. Carried.

Financial Report: Lindberg/Nelson moved to approve the financial reports. Carried.

EFT payments check numbers 473 to 480 for the total of \$7,338.46

Check payments numbered 8525 to 8580 for the total of \$46,512.63

Reports:

- A. Directors Report:** Kristi has been meeting with cities and counties regarding the NWRL 2019 budget. She is expecting that we will soon learn the amount of the state increase for 2019. Grygla is interested in having a Saturday a month open and are looking for funding.
- B. Circulation:** Circulation has been busy with the summer reading program. The Thief River Falls library had 148 new library cards issued in May. They also have a new volunteer – an eleven year-old girl!

Old Business:

- A.** Update on filling open positions: Kristi is interviewing several applicants for the Thief River Falls librarian position. Pauleen's last day of temporary librarian duties will end on Aug 31.
- B.** Repair estimates and roof replacements: The final cost of repairing and replacing the roof was \$15,659. This project has a 10-year warranty.

New Business:

- A.** Brady-Martz audit report: Tracy Bruggeman with Brady-Martz reviewed the Audited Financial Statements for the year ending December 31, 2017. The NWRL does not have the internal expertise needed to handle all aspects of the external financial reporting, and the recommendation was that due to Northwest Regional Library's size, it is not practical to obtain the internal expertise needed to handle all aspects of the external financial reporting. In addition, Tracy commented that for the past three years NWRL has had deficit spending. Since 2008 there has been a decrease in state funding to the libraries.
- B.** Parades: NWRL will again participate in county fair parades. Due to the cost, they will not be distributing candy.
- C.** Drive-In movie night in Warren: August 6th. The movie "Wonder" will be shown at the Warren out-door theatre on August 6th. The movie is free and is sponsored by the Godel Library.

- D.** Volunteer jail time? Kristi and Gracia are volunteering to spend 6 hours in the new Pennington County Jail. This is a training opportunity for Pennington County Jail staff prior to admitting prisoners.
- E.** Energy/water conservation kits: The kits will be available at the TRF, Roseau, and Warroad libraries.
- F.** Joint CRPLSA/Multitype meeting in Mankato: July 25 -27: Kristi will be attending the Joint CRPLSA/Multitype meeting.
- G.** Northern Light meeting: Charlie reported that she had recently attended a Northern Lights Library Network meeting. Another ELM Expo “Better Together “is scheduled for Fergus Falls on August 13th focusing on bringing librarians, staff, and educators of all types together to share their experiences and to learn from one another. Electronic resources that are useful for pre-K – 12 learning will be presented and discussed at this workshop.

Next meeting: Thursday, July 19, 2018